



## THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

### GARDENER TEMPORARY, FULL TIME - 6 MONTH CONTRACT COMMUNITY SERVICES DEPARTMENT

Reporting to the Horticulturist, the Seasonal Gardener is responsible for participating in all aspects of horticultural maintenance ensuring municipal grounds are kept in a safe, well-maintained, and aesthetically pleasing state and assisting other divisions or departments as required. The Gardener will assist in maintaining the Township's seasonal floral and streetscapes.

#### Major Duties & Responsibilities:

- Maintain Township's shrub borders, floral displays, trees, natural woodlots, etc.
- Support plant propagation using techniques including seeding, cuttings, splitting and plug production for annuals, perennials, tropical and native plant production.
- Perform all duties in accordance with the Occupational Health and Safety Act, Highway Traffic Act and Township's policies, procedures, and practices.
- Support Team goals and Council's Vision.
- Assist with greenhouse management by monitoring and determining the correct temperature, humidity, ventilation control, and pathological control of significant pests using an Integrated Pest Management approach, inside and outside.
- Assist Horticulturist with creative design principles for layout and planting of various floral displays including streetscapes, displays, and flowerbeds.
- Prune shrubs and trees from ground level.
- Maintain park areas including litter and debris pick-up, monitoring park buildings for cleanliness, and removing graffiti from park areas.
- Respond to requests and concerns from residents and community groups.
- Provide guidance to temporary staff and summer students as required.
- Perform watering duties including but not limited to planters and hanging baskets.
- Document maintenance activities while noting and reporting deficiencies.
- Carry out all necessary maintenance and adjustments while keeping the equipment in a safe, clean, and tidy condition, and perform daily circle checks and report defects and, if necessary, small repairs in a prescribed manner.
- Communicate in a professional manner with residents.
- Performs other related duties as assigned.

#### **QUALIFICATIONS:**

- Post-Secondary diploma, certificate or undergraduate degree in Horticulture, Arboriculture or equivalent.
- Minimum of two (2) years of progressively responsible experience in the municipal horticultural greenhouse operations and garden maintenance.
- Excellent organizational, prioritization and administrative skills.
- Strong communication, report writing and public consultation skills.
- Technical and organization skills and the ability to apply them in all situations in horticulture, and greenhouse facilities operations.
- Excellent customer service skills.
- Must possess a valid Class 'G' Driver's License and maintain a clean driver's abstract.
- Demonstrated creativity and adaptability in complicated and difficult situations and in managing demands from stakeholders.
- Possess an understanding of the MTO's OTM Book 7 for Temporary Conditions, and knowledge of the Occupational Health and Safety Act, Pesticide Act, and other applicable legislation.
- Experience, knowledge and understanding of garden design, plants, soils, tools, equipment operation and procedures relevant to greenhouse growing and horticultural activities.
- Ability to perform a variety of physical activities including lifting, digging, shoveling, raking, and climbing ladders and be able to actively participate in daily activities, working within live traffic conditions and adverse weather conditions.
- Excellent interpersonal skills to interact with staff across the organization, contractors, and consultants.
- Proficiency in MS Office (Outlook, Word, and Excel).
- Must possess a valid Class "G" Driver's License and maintain a clean driver's abstract.

**Hourly Wage:** \$28.64 per hour [2024 rates]

**How to Apply:** Interested applicants are invited to submit their cover letter and resume in MS Word or PDF format by email to [careers@centrewellington.ca](mailto:careers@centrewellington.ca) by May 8, 2024, at 11:59 p.m. Please quote job posting '2024-020' in the subject line.

To learn more about the Centre Wellington community and the requirements for this position, please visit the Township's web site at [www.centrewellington.ca](http://www.centrewellington.ca) and search the Job Opportunities link. The successful candidate will be required to provide proof of current and valid certificate(s) and/or educational qualifications. We thank all those that apply; however only those candidates selected for an interview will be contacted. No phone calls please.

*Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection. Accessibility accommodations are available for all parts of the recruitment process. Applicants must make their needs known in advance.*