

## How to Register for Programs Online



Go to www.centrewellington.ca/seniorscentre/



Click on Program Registration link (found in second section down), this will redirect you to a new webpage called "Active Communities".



Register for one of our exciting programs here



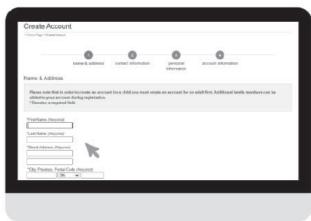
When on the Active Communities homepage - sign into your account using the login button.



If you have an account and have forgotten your password, please reset your password instead of creating a new account.

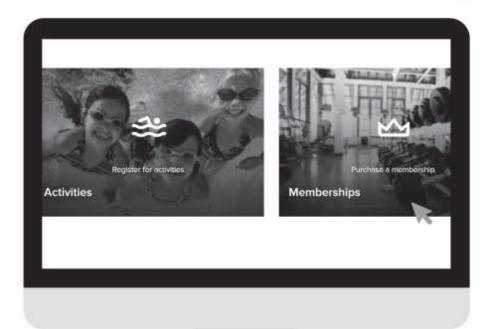


If you do not have an account - select "Create an Account" and follow the prompts.





Once you are logged in/have created an account - you can either select "Register for Activities" or "Purchase a Membership".

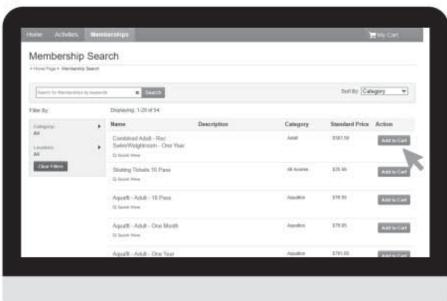




If you purchase or renew your membership (if you chose to) do this prior to registering for activities so that the appropriate fee is applied.



If you select "Purchase a Membership" - you will be redirected to the "Memberships" page where a list of Membership options are available. Choose the one that is right for you and click "Add to Cart" - follow the prompts.

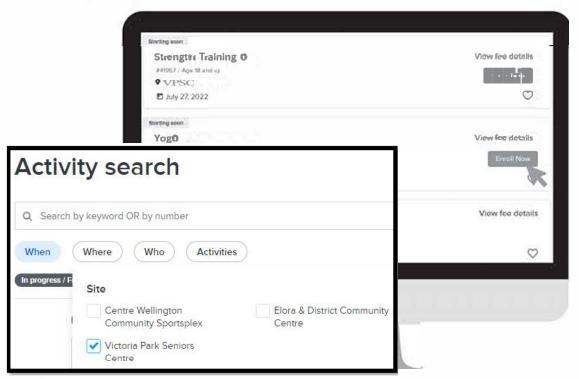




Under filters on the left hand side click on the "Category" and then select "Senior Centre" you will then see the memberships available for VPSC.



If you select "Register for Activities" - you will be redirected to the "Activities" page where a list of activities are available. Choose the activities you are interested in and click "Enroll Now" - follow the prompts.

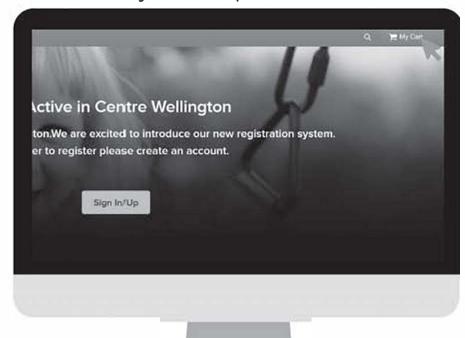




Once you have clicked on Activities, Under the search bar click "Where" choose "Victoria Park Seniors Centre" then click Apply to see all available activities. Click more filters to narrow your search further, if desired.



Once you have added the desired activity(s) and/or membership(s) to your cart - click "My Cart" and proceed to checkout.

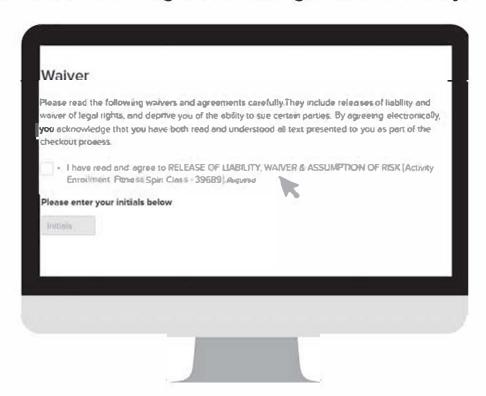




If you have a credit on your account it should be applied at the end of the transaction under "Order Summary" listed as "Payment From Account".



When proceeding to checkout - ensure all the information is correct and read the following waivers and agreements carefully.





## **Questions About Registering?**

If you have any questions or issues, please do not hesitate to contact the Victoria Park Seniors Centre:

519-846-9691 ext.204

seniors@centrewellington.ca