



THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

SEASONAL MAINTENANCE STUDENT – PUBLIC WORKS DIVISION

TEMPORARY, FULL TIME (40 HOURS PER WEEK)

4 MONTH CONTRACT

The Township of Centre Wellington is a thriving and growing community of 31,000 residents with diverse urban and rural settings. Its close proximity to Guelph and Kitchener-Waterloo, diverse economy, active arts community and renowned natural features are among its many lifestyle advantages.

The Seasonal Maintenance position performs various tasks in the maintenance of road allowances, cemeteries and facilities within the Township. Work is generally performed outdoors, with rare occurrences of working indoors (inclement weather days). Hours of work are Monday to Thursday 7:00 a.m. - 4:30 p.m. and Friday 7:00 a.m. - 11:00 a.m., from May to August.

Major Duties & Responsibilities:

- Operate grass cutting equipment, weed trimmers, small hand tools in lawn and green space maintenance
- Maintain equipment
- Keep records of work completed
- Collect garbage from downtown areas on a regular basis
- Monitor levels of garbage in each area, suggests if more garbage bins are required or more frequent collection
- Work with full time staff to provide safe and clean roads and sidewalks
- Reports vandalism, safety issues, and required repairs to address defects as needed
- Provide quality customer service for our cemeteries and road allowances
- Complete daily time sheets and log books as required
- Other duties as assigned

Minimum Qualifications and Requirements:

- Must be enrolled in post-secondary education
- Previous experience in roads or parks maintenance and/or landscaping is an asset
- Must have good customer service skills and have the ability to interact with the public in a courteous and effective manner
- A minimum of a G2 driver's license and a clean drivers abstract is required
- Must possess good communication skills
- Able to work independently as well as in a team environment
- Able to perform physical tasks and regular lifting

Hourly Wage: \$18.57 – \$20.88 (2025 Rate)

To Apply: Interested applicants are invited to submit their cover letter and resume combined in MS Word or PDF format by email to careers@centrewellington.ca by **February 26, 2025**, at 11:59 p.m. Please quote job posting 2025-18 in the subject line.

Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection. Accessibility accommodations are available for all parts of the recruitment process. Applicants must make their needs known in advance. All qualified internal candidates will be interviewed before external candidates are interviewed. We thank all those who apply; however, only those candidates selected for an interview will be contacted.